

MAJOR INCIDENT PROCEDURE

At incident location:

- 1. Assess immediate danger to the casualty, group and self.**
- 2. Take action to ensure the safety of the rest of the group. If safe to do so, remove casualty from danger.**
- 3. Apply relevant First Aid, and monitor the condition of the casualty.**
- 4. Inform the Senior Instructor. If the Senior Instructor is incapacitated then inform the Assistant Senior Instructor. S/he will assume control of the situation.**
- 5. The Senior Instructor will assess the incident and determine whether any external assistance is required.**
- 6. The Senior Instructor will request a head count, and that anyone remaining afloat be brought ashore.**
- 7. If necessary and safe to do so, the Senior Instructor will request that the casualty and a person witnessing the incident proceed to the Ferry Boat Inn beach.**

Upon return to shore:

- 1. A nominated person should collect witness statements from all involved.**
- 2. Those involved should fill out a report in the Accident Book, and check the RIDDOR guidelines.**

No one should discuss the incident with the media, or comment publicly.

COMMUNICATIONS

Centre Radio: Channel 1
Signal: Repeated whistle
Signal: Red/orange banner

Alison: 01326 231580
07786 063212
Mike: 07939 711328

FIRST AID !

- **The First Aid kits are situated in the yellow containers in each Safety Boat, the white container on the Ferry, and on the first left windowsill the Boathouse.**
- **All HRCST staff and RYA qualified Instructors are First Aid trained, and supported by a number of First Aid trained volunteers.**
- **Medical, health and emergency contact information for volunteers and students is situated in the Ferry Safety Bin and held by the School Co-ordinator.**
- **In the case of suspected Hypothermia, showers and baths are available at The Sail Loft Treath (01326 231580), Calamansac House (01326 341042) and The Ferry Boat Inn (01326 250625).**

EMERGENCY SERVICES

VHF (carried by SI and ASI): Channel 16
Phone (mobile phone with SI): 999 or 01326 317575 (Falmouth Coastguard)

If you asked to call the emergency services then please state:

- **Location**
- **Type of assistance you require**
- **Condition of the casualty**
- **Any other relevant information**